

TOWN OF PLAINFIELD
REGULAR BOARD MEETING MINUTES
Held at the Town Hall August 8, 2013 commencing at 7:07 pm

Present: John Twomey Supervisor
 Michael Laukaitis Council Member – arrived 7:15pm
 Lorraine McNulty Council Member
 Paul Sirtoli Council Member

Absent: Todd Lewis Council Member

Members of Public Present:
 Roger Parker Assessor
 John Davidson Candidate for Assessor
 5 other people

Recording Secretary:
 Linda Ingber Town Clerk

John Twomey, Supervisor, with the Pledge of Allegiance to our flag, called the Meeting to order.

MINUTES

The board reviewed the minutes for the July 11, 2013 Board Meeting. Paul Sirtoli made a motion to accept the minutes. Lorraine McNulty 2nd the motion. The board voted with Michael Laukaitis—abstained, Lorraine McNulty—aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

REPORTS

HIGHWAY REPORT

Chris Williams, Highway Superintendent, provided the board with a written report, which is included in the minutes. John Twomey, Supervisor, requested that it be noted in the minutes that once again that Chris Williams, Highway Superintendent, did not attend the board meeting.

TOWN CLERK REPORT

Linda Ingber, Town Clerk, presented John Twomey, Supervisor, with the Town Clerk's report for the month ending July 2013 and a check for \$48.00. Lorraine McNulty made a motion to accept the clerk's report in the amount of \$48.00. Paul Sirtoli 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-abstained. The motion carried.

SUPERVISOR REPORTS

John Twomey, Supervisor, presented the board with the Supervisor's report for June 2013. Lorraine McNulty made a motion to accept the report for \$52,189.90. Paul Sirtoli 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-abstained. The motion carried.

John Twomey, Supervisor, presented the board with Bank Reconciliations for June 2013. Lorraine McNulty made a motion to accept the reports. Paul Sirtoli 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-abstained. The motion carried.

John Twomey, Supervisor, presented the board with Balance Sheet for June 2013. Lorraine McNulty made a motion to accept the report. Paul Sirtoli 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-abstained. The motion carried.

John Twomey, Supervisor, presented the board with Profit and Loss report for June 2013. Lorraine McNulty made a motion to accept the report. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-abstained. The motion carried.

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ASSESSOR REPORT

Roger Parker, Assessor, presented to the board that the Plainfield equalization rate is 122.9%. He also informed the board that Stonegate Golf Course was suing the town over the assessment. Roger would like David Merzig to help negotiate and try to keep the case out of court.

ABSTRACT #10

HIGHWAY FUND

Linda Ingber, Town Clerk, presented to the board a correction to the Highway Fund. Voucher 80, NYS Teamsters Council Health and Hospital Fund, was changed from \$2,047.75 to \$1,401.52. Lawrence Slosek is no longer having insurance coverage for a 2nd person as of August 1, 2013. The new total for the Highway Fund is \$10,003.17. Lorraine McNulty made a motion to accept the correction to the Highway Fund and the new total for \$10,003.17. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

ABSTRACT #11

HIGHWAY FUND

The board reviewed the Highway Fund. Lorraine McNulty made a motion to accept the Highway Fund in the amount of \$11,902.72 for Vouchers 88 to 97 Paul Sirtoli 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

GENERAL FUND

The board reviewed the General Fund. Michael Laukaitis made a motion to accept the General Fund in the amount of \$6,497.04 for Vouchers 148 to 164. Lorraine McNulty 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

OLD BUSINESS

HIGHWAY DRIVING RECORDS

John Twomey, Supervisor, informed the board that he had used the New York State LENS program to check the driving records for the Town of Plainfield Highway Department. Driving records are clean and licenses up to date. This will satisfy on the Insurance Risk Control Recommendations.

EXTERIOR EMERGENCY SHUT OFF SWITCH NEAR FUEL TANKS

John Twomey, Supervisor, told that the board that he had not heard from Ferguson Fuels about key card system, which would include a shut off switch. This is part of the Risk Control Recommendations.

TOWN WEBSITE

Linda Ingber, Town Clerk, informed the board that Jim Thomson, Driven Media, had bought the domain name, townofplainfieldny.org, and started development. He will meet with the Town Clerk next week.

COURT HOUSE PAINTING

Lorraine McNulty informed the board that she had tried calling the corrections officer about painting the court house but got no answer.

NEW BUSINESS

LAWYER ON RETAINER

John Twomey, Supervisor, told the board that David Merzig would like to be put on retainer to do further work for the town. Discussion ensued. Lorraine McNulty made a motion to approve putting David Merzig on retainer. Paul Sirtoli 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

FUEL BIDS

Linda Ingber, Town Clerk, read the legal notice for the fuel bids for 2014.

TOWN OF PLAINFIELD

Notice to all bidders: The Town of Plainfield requests sealed bids for:

1. Kerosene fuel to heat the Town Highway Building – estimated 1,300 gallons
2. Diesel fuel for the Town Highway Equipment – estimated 12,000 gallons (need 60/40 winter blend starting in November).
3. Super non-leaded gasoline - approximately 87 octane for the Town Highway Equipment - estimated 1,300 gallons.
4. Propane to heat the Town Hall Building - estimated 300 gallons.
5. Fuel oil to heat Court House- estimated 500 gallons.

All of the above are to be delivered to Unadilla Forks, Otsego County, for use in the year 2014, except for propane which starts in October 2013 and ends in June 2014.

All bidders are required to comply with all New York State laws and regulations.

Sealed bids will be received until 3:00 PM, August 8, 2013, at which time they will be opened and read at the regular town board meeting on August 8, 2013 at 7:00 PM. The board reserves the right to reject any and all bids. Please return all bids (with "Fuel Bid" on the envelope) to the Town Clerk at: Plainfield Town Clerk, 129 County Highway 18A, West Winfield NY 13491.

By Order of the Plainfield Town Board,
Linda Ingber
Plainfield Town Clerk
Phone: 315-855-7873
Fax: 315-855-7818

Linda Ingber, Town Clerk, opened the sealed bids and presented them for board review.
The bids were as follows:

1. Ferguson Fuels –

Dyed Kerosene: price of \$0.205/gal. over the rack price.

They will also provide service to the building at a rate of \$55.00 per hour plus parts.

Diesel: price of \$0.205/gal. over the rack price.

Gasoline: price of \$0.205/gal. over the rack price.

Fuel Oil: price of \$0.205/gal. over the rack price.

2. Mirabito -

Kerosene for Heat: Fluctuating bid price - \$0.1324/gal. over the rack price.

Diesel: Fluctuating bid price - \$0.1450/gal. over the rack price.

Kerosene for Winter Blend with Diesel: Fluctuating bid price - \$0.1450/gal. over the rack price.

Unleaded Gasoline: Fluctuating bid price - \$0.1450/gal. over the rack price

Propane: Fluctuating bid price - \$0.6500/gal. over the rack price or

Firm bid price: \$1.8900/gal.

Fuel Oil: Fluctuating bid price - \$0.1450/gal. over the rack price

3. Superior Plus Energy Services –

#2 Fuel Oil: Fluctuating bid price - \$0.2190/gal. over the rack price

Diesel: Fluctuating bid price - \$0.2090/gal. over the rack price.

Kerosene for Winter Blend with Diesel: Fluctuating bid price - \$0.2370/gal. over the rack price.

Unleaded Gasoline: Fluctuating bid price - \$0.2040/gal. over the rack price

Kerosene for Heat: Fluctuating bid price - \$0.2190/gal. over the rack price

4. Blueox Corporation –

Kerosene for Heat: Fluctuating bid price - \$0.4000/gal. over the rack price.

Propane: Firm bid price: \$2.6990/gal.

Fuel Oil: Fluctuating bid price - \$0.4000/gal. over the rack price.

Discussion ensued. Lorraine McNulty made a motion to award the fuel bids for Kerosene, Diesel, Fuel Oil, and Gasoline to Ferguson Fuels at \$0.205/gal. over the rack price; and Propane to Mirabito at the firm price of \$1.8900/gal. Paul Sirtoli 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

BUDGET TRANSFER

Linda Ingber, Town Clerk, presented to the board a budget transfer of \$260.00 from A4020.4REGISTRAR FOR VITAL STATISTICS CONTRACTUAL to A8510.4COMMUNITY BEAUTICATION for fees for taking tires to MOSA. Lorraine McNulty made a motion to approve the budget transfer. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

ASSESSOR CANDIDATE

John Davidson informed the board that he would interested in being the Plainfield Assessor. Discussion ensued.

RECIPROCAL DEPOSITS MEETING

Paul Sirtoli told the board that he had attended the NBT meeting on reciprocal deposits. Discussion ensued.

NEXT MEETING

The next meeting of the town board will be held on Thursday, September 12, 2013 at 7:00pm at the Plainfield Town Hall.

MEETING ADJOURNED

Lorraine McNulty made a motion to adjourn the meeting Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

Respectfully Submitted by

Linda Ingber, Town Clerk