

TOWN OF PLAINFIELD
REGULAR BOARD MEETING MINUTES
Held at the Town Hall July 11, 2013 commencing at 7:00 pm

Present: John Twomey Supervisor
 Todd Lewis Council Member
 Lorraine McNulty Council Member
 Paul Sirtoli Council Member

Absent: Michael Laukaitis Council Member

Members of Public Present:
 Roger Parker Assessor
 Jim Thomson Driven Media
 5 people

Recording Secretary:
 Linda Ingber Town Clerk

John Twomey, Supervisor, with the Pledge of Allegiance to our flag, called the Meeting to order.

MINUTES

The board reviewed the minutes for the June 27, 2013 Board Meeting. Paul Sirtoli made a motion to accept the minutes. Todd Lewis 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty–abstained, Paul Sirtoli-aye, and John Twomey-aye. The motion carried.

REPORTS

HIGHWAY REPORT

Chris Williams, Highway Superintendent, provided the board with a written report, which is included in the minutes. John Twomey, Supervisor, requested that it be noted in the minutes that once again that Chris Williams, Highway Superintendent, did not attend the board meeting.

TOWN CLERK REPORT

Linda Ingber, Town Clerk, presented John Twomey, Supervisor, with the Town Clerk’s report for the month ending June 2013 and a check for \$46.00. Todd Lewis made a motion to accept the clerk’s report in the amount of \$46.00. Lorraine McNulty 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye, and John Twomey-abstained. The motion carried.

SUPERVISOR REPORTS

There were no supervisor reports.

ASSESSOR REPORT

Roger Parker, Assessor, reported to the board that there were two recent sales in the town. One was a house and one was a 10 acre vacant parcel. Both sold for around market value. On County Highway 18, an Amish school was built.

ABSTRACT #10

HIGHWAY FUND

The board reviewed the Highway Fund. Lorraine McNulty made a motion to accept the Highway Fund in the amount of \$10,649.40 for Vouchers 77 to 87 Paul Sirtoli 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried.

GENERAL FUND

The board reviewed the General Fund. Todd Lewis made a motion to accept the General Fund in the amount of \$732.16 for Vouchers 140 to 147. Lorraine McNulty 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried.

OLD BUSINESS

TOWN WEBSITE

Jim Thomson, Driven Media, told the board that Driven Media would develop a website for the town similar to the Town of Winfield website for \$767 for the first year, which includes development and \$217 annual fees. Discussion ensued. Todd Lewis made a motion to approve Driven Media to develop a website for the town.. Lorraine McNulty 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried.

DRIVING POLICY

John Twomey, Supervisor, presented to the board the proposed changes to the Highway Driving Policy that Tim Mott, of the Teamsters Union, sent. John Twomey reviewed with the board what options the board had per his discussion with insurance risk management. Discussion ensued. Paul Sirtoli made a motion that the whole town board would present all the Highway Department employees with a copy of the driving policy to sign. Todd Lewis 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried.

EMPLOYEE HANDBOOK

John Twomey, Supervisor, informed the board that he felt that there was a need for a Town of Plainfield Employee Handbook. Discussion ensued.

BOARD OF ASSESSMENT REVIEW

Linda Ingber, Town Clerk, informed the board that she had no calls from the ads for another member to Board of Assessment Review. Discussion ensued. The town is going to wait a few months and then advertised again.

EXTERIOR EMERGENCY SHUT OFF SWITCH NEAR FUEL TANKS

John Twomey, Supervisor, told that the board that he had not heard from Ferguson Fuels about key card system, which would include a shut off switch. This is part of the Risk Control Recommendations.

NEW BUSINESS

CERTIFICATE OF DESIGNATION OF NOTICE OF CLAIM

Linda Ingber, Town Clerk, presented to the board a letter from the State of New York Department of State about filing a Certificate of Designation of Notice of Claim. Discussion ensued. The matter was tabled.

FUEL BIDS

Lorraine McNulty made a motion to advertise for fuel bids to be opened at the next regular board meeting on August 8, 2013. Paul Sirtoli 2nd the motion. . The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried.

EXECUTIVE SESSION

Lorraine McNulty made a motion to go into executive session to discuss Highway personnel and assessor appointment. Paul Sirtoli 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried. Executive session started at 8:41pm.

Todd Lewis made a motion to come out of executive session with no decisions made. Lorraine McNulty 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried. Executive session ended at 9:25pm.

NEXT MEETING

The next meeting of the town board will be held on Thursday, August 8, 2013 at 7:00pm at the Plainfield Town Hall.

MEETING ADJOURNED

Todd Lewis made a motion to adjourn the meeting Lorraine McNulty 2nd the motion. The board voted with Todd Lewis-aye, Lorraine McNulty-aye, Paul Sirtoli-aye and John Twomey -aye. The motion carried. Meeting adjourned at 9:28 pm.

Respectfully Submitted by
Linda Ingber, Town Clerk