

**TOWN OF PLAINFIELD
BOARD MEETING MINUTES
Held at the Town Hall November 14, 2013 commencing at 7:29 pm**

Present: Todd Lewis Deputy Supervisor
 Michael Laukaitis Council Member
 Lorraine McNulty Council Member
 Paul Sirtoli Council Member

Members of Public Present:
 Carlton Kendrick Wilcox Highway Superintendent
 Jon Cockett Deputy Highway Superintendent & Elected Town Clerk
 Roger Parker Assessor
 Erik Scrivener Otsego County Planner
 6 other people

Recording Secretary:
 Linda Ingber Town Clerk

Todd Lewis, Deputy Supervisor, with the Pledge of Allegiance to our flag, called the Meeting to order.

HAZARD MITIGATION ACTION PLAN 5-YEAR UPDATE

Erik Scrivener, Otsego County Planner, discussed the Otsego County Hazard Mitigation Action Plan 5-Year Update. H2O Partners was the consultant that helped with the update. Chris Williams, former Plainfield Highway Superintendent, provided Plainfield data for the update. There are 61 structures on food plains in the Town of Plainfield. Discussion ensued. The town needs to pass a resolution to adopt the Otsego County Hazard Mitigation Action Plan (HMAP) 5-year update.

REPORTS

HIGHWAY REPORT

Kendrick Wilcox, Highway Superintendent, informed the board if he received a tentative go ahead from the board on purchasing a new truck, he would get firm price on the new truck. Discussion ensued. It was proposed to get a valuation done on the 2003 truck to verify what condition it was in and what repairs would need to be done in the future. Kendrick reported that the Oshkosh truck was taken out for a test run and was operational. A wood chipper would be needed to do road edge clearing. One person snow plowing training is not required by the insurance company.

SUPERVISOR REPORTS

Todd Lewis, Deputy Supervisor, presented the board with the Supervisor's report for October 2013. Paul Sirtoli made a motion to accept the report for \$-11,304.83. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis –aye, Lorraine McNulty–aye, Paul Sirtoli–aye, and Todd Lewis–abstained. The motion carried.

Todd Lewis, Deputy Supervisor, presented the board with Balance Sheet for October 2013. Paul Sirtoli made a motion to accept the report. Lorraine McNulty 2nd the motion. The board voted with Michael Laukaitis –aye, Lorraine McNulty–aye, Paul Sirtoli–aye, and Todd Lewis–abstained. The motion carried.

Todd Lewis, Deputy Supervisor, presented the board with Profit and Loss report for October 2013. Lorraine McNulty made a motion to accept the report. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis –aye, Lorraine McNulty–aye, Paul Sirtoli–aye, and Todd Lewis–abstained. The motion carried.

Todd Lewis, Deputy Supervisor, presented the board with Bank Reconciliations for October 2013. Lorraine McNulty made a motion to accept the reports. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis –aye, Lorraine McNulty–aye, Paul Sirtoli–aye, and Todd Lewis–abstained. The motion carried.

OLD BUSINESS

PRELIMINARY BUDGET

The members of the board reviewed the preliminary budget for 2014. Lorraine McNulty made a motion to make a resolution to accept the preliminary budget as the fiscal budget for 2014. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis –aye, Lorraine McNulty–aye, Paul Sirtoli–aye, and Todd Lewis–aye. The motion carried.

RESOLUTION FOR FISCAL BUDGET 2014

Lorraine McNulty made a resolution to accept the tax rate as \$4.58 per thousand for the Town of Plainfield for the fiscal year starting January 1, 2014. Michael Laukaitis 2nd the resolution. The board voted with Michael Laukaitis –aye, Lorraine McNulty–aye, Paul Sirtoli-aye, and Todd Lewis-aye. **So be it resolution #11 for the year 2013.**

COURT HOUSE, TOWN HALL, & GARAGE PAINTING

Lorraine McNulty informed the board that she was able to return part of a gallon of deck paint and provided the town with a check. Some of the back wall of the town hall not painted. She has provided a copy of the receipts for the paint for her house to the town to clarify any questions.

RISK CONTROL RECOMMENDATIONS

Linda Ingber, Town Clerk, reported to the board that a written report on what actions the town had taken on the Risk Control Recommendations was needed. Linda will assist Todd Lewis, Deputy Supervisor, with the report.

NEW YORK STATE RETIREMENT 2014

Linda Ingber, Town Clerk, reported to the board that the 2014 payment to New York State Retirement came in as \$33,622 down from \$40,000 plus.

NEW BUSINESS

WEST WINFIELD AMBULANCE

Todd Lewis, Deputy Supervisor, informed the board that he had signed paperwork for the West Winfield Ambulance to cover the Town of Plainfield. A copy should come in the mail.

NEXT MEETING

The next meeting of the town board will be held on Thursday, December 12, 2013 at 7:00pm at the Plainfield Town Hall.

MEETING ADJOURNED

Lorraine McNulty made a motion to adjourn the meeting. Michael Laukaitis 2nd the motion. The board voted with Michael Laukaitis -aye, Lorraine McNulty–aye, Paul Sirtoli-aye, and Todd Lewis-aye. The motion carried. Meeting adjourned at 9:48 pm.

Respectfully Submitted by

Linda Ingber, Town Clerk